

CADDO PARISH COMMISSION
505 TRAVIS STREET, GOVERNMENT PLAZA
CHARTER REVIEW COMMITTEE
PUBLIC NOTICE AGENDA
August 25, 2020
9:00 A.M.

1. ROLL CALL:

Mr. Tom Arceneaux, Chair

Major Rolland J. Coleman

Mr. RJ Johnson

Ken Krefft

Calvin Ben Lester

Randall Liles

Donna Frazier, Parish Attorney for Caddo

President Mario Chavez, Caddo Parish Commission

Dr. Woodrow Wilson, Parish Administrator for Caddo

2. INVOCATION:

3. PLEDGE OF ALLEGIANCE:

Veterans and active military members saluting during recitation of the Pledge of Allegiance would be appropriate, should you wish to do so.

4. CITIZENS COMMENTS:

Citizens who wish to address the Commission, please fill out a comment card by clicking [HERE](#) and submit to the Commission Clerk's Office, or they may fill out a comment card located in the Chamber foyer and return to the President of the Clerk of the Commission. Individual comments are limited to 3 minutes.

NOTE: Citizens who wish to address the Commission on matters relative to public hearings (items listed on the agenda only) will be limited to a cumulative total of 15 minutes each, for or against an issue. Those who wish to speak or make a presentation are asked to select their speakers and address the points they wish considered with this limitation in mind.

5. AGENDA ADDITIONS:

6. OLD BUSINESS:

6.I. Proposed Addition To Section 3-07

Documents:

[EPPERSONS ADDITION.PDF](#)

6.II. Proposed Change To 3-07 Of The Charter

Documents:

[PROPOSED AMENDMENT-PRESIDENT POWERS.DOCX](#)

6.III. Fleet Services Related Change

7. NEW BUSINESS:

7.I. Response To Any Additional Public Comments

7.II. Authorize Chair To Prepare Charter Review Report To Commission

8. ADJOURN:

Add to Charter Section 3-07:

In the event of a natural, act of God, accidental, Health Pandemic, or any other adverse situation that could jeopardize the, safety, health, life and well being of our citizens, employees and commissioners to meet or congregate in person.

The Commission then shall meet via teleconference, video conference, or any technical digital means, to the extent allowed by law, to conduct all Caddo Parish Commission business until it is declared to be safe for all to return to in person meetings by a majority of the commissioners.

PROPOSED AMENDMENTS

Sec. 3-07. - Commission meetings and rules.

A. The commission shall meet regularly at least once in every month at such times and places as the commission may prescribe. Special meetings may be held on the call of the president of the commission or in the absence of the president, the vice-president, or a majority of the membership of the commission with such notice as may be required by state law. To meet a public emergency affecting life, health, property or public safety, the commission may meet upon call of the parish administrator, the president of the commission or in the absence of the president, the vice-president, or a majority of the commissioners at whatever notice it shall be convenient to give. The call convening a special or emergency meeting of the commission shall state the objects of the meeting. The power of the commission to act at a special or emergency meeting shall be limited, under penalty of nullity, to the objects specifically enumerated in the call.

B. The commission shall fix rules governing attendance of commissioners at meetings and shall provide a penalty for failure to comply with such rules, provided that any such penalty shall not exceed the monthly salary of the commissioner for each such violation.

C. All meetings of the commission and its committees shall be open to the public in accordance with the provisions of general state law.

D. The commission shall determine by resolution its own rules and order of business and shall provide for keeping a journal of its minutes and proceedings. This journal shall be a public record. All official actions of the commission shall be published in the official journal within fifteen (15) days of the action taken.

E. The commission shall give written public notice of each of its regular and special meetings as provided for in state law. Such written public notice shall include the agenda, date, time, and place of the meeting.

F. The commission shall provide by resolution a procedure whereby interested persons shall be given an opportunity to be heard at commission meetings on any matter relating to parish government.

G. At the first regular meeting of a newly elected commission and annually thereafter, a president and vice-president shall be elected by the commission from among its members. Said officers shall be elected for a one-year term. No person may serve more than two (2) consecutive terms as president. The president shall preside at meetings of the commission, and in the absence or disqualification of the president, the vice-president shall preside. In the absence or disqualification of both the president and vice-president, the commission shall

designate one of its members as temporary presiding officer. The president, vice-president and temporary presiding officer shall be voting members of the commission.

H. The president shall be the head of the parish government for ceremonial purposes, and for purposes of military law, and for purposes of The Louisiana Homeland Security And Emergency Assistance And Disaster Act, but shall have no administrative duties with regard to the parish administration.

I. Voting shall be by electronic, roll call or voice roll call on ordinances or upon motion of two (2) or more commissioners, and the ayes and nays shall be recorded in the minutes of the commission by the individual vote of each commissioner. Not less than a majority of the membership of the commission shall constitute a quorum to transact business, but if a quorum is lost during a meeting, a smaller number may recess from time to time and compel the attendance of absent commissioners in the manner and subject to the penalties prescribed by commission rules.