

MINUTES OF THE MEETING OF THE
CADDO PARISH COMMISSION
HELD ON THE 9TH DAY OF JANUARY 2014

The Caddo Parish Commission met in legal and regular session, on the above date, at 3:30 p.m., in the Government Chambers, with Ms. Lindora Baker, President, presiding, and the following members in attendance, constituting a quorum: Commissioners Baker, Bowman, Cox, Dominick, Epperson, Escude, Johnson, Linn, Lynch, Smith, Thibodeaux and Williams (12). ABSENT: None.

The invocation was given by Pastor Rhones, and Ms. Lynch led the Commission in the Pledge of Allegiance.

It was **moved by Mr. Williams**, seconded by Mr. Bowman, that the Special Meeting Minutes of December 3, 2013 be approved.

Substitute motion by Mr. Thibodeaux, seconded by Mr. Linn to en-globo the Special Meeting on December 3, 2013, the Regular Session Meeting on December 5, 2013 and the Special Meeting held on December 16, 2013. Motion carried.

SELECTION OF COMMISSION OFFICERS FOR 2014

It was **moved by Mr. Williams**, seconded by Mr. Bowman, that Doug Dominick be nominated for President, Lyndon B. Johnson be nominated for Vice President, and Matthew Linn be nominated for Parliamentarian. Motion carried.

At this time, Ms. Baker turned the President's chair over to Mr. Dominick.

Mr. Dominick expressed that he enjoyed serving with Ms. Baker this past year, and she is by far the sweetest Commissioner on the Board. Mr. Dominick, on behalf of all the Commissioners thanked Ms. Baker for her service as President in 2013 and presented her with a painting, acquired with the help of Pam Atchison, SRAC Director, for her to enjoy on her office wall.

Ms. Baker thanked Commissioners for her gift and their help in making 2013 a success.

Mr. Williams thanked Ms. Baker for her hard work and also looks forward to a successful year in 2014.

Dr. Wilson congratulated the new officers for 2014 and stated that it has been a great pleasure serving with Ms. Baker this past year. Dr. Wilson thanked Ms. Baker for her dedication and hard work during 2013.

Mr. Escude' thanked Ms. Baker for her service and stated, "the nice thing about getting a call from Ms. Baker was it was like getting a call from mother; you got chastised a little, but then you went out and took care of your business like a mother expects you to do".

Mr. Epperson thanked Ms. Baker for her leadership during 2013, particularly during the Budget Process that became a little strained at times.

Mr. Bowman thanked Ms. Baker for her leadership and willingness to help him during his orientation period. He stated that Ms. Baker provided a lot of insight and good tips on how to better serve on the Caddo Parish Commission. Mr. Bowman also pointed out that she even went as far to give him a chair for the Animal Services Committee, and he appreciated her confidence in him.

Mr. Johnson stated that he appreciated all the time and hard work Ms. Baker has put into serving as the President this past year. He also thanked her for allowing him to serve as the chair of the NGO Committee.

Ms. Lynch stated that she appreciated the hard work Ms. Baker has given to make 2013 a successful year for the Commission.

Mr. Cox stated that everyone should sit in the Presidents chair at least once to really understand the pressures that goes along with the job. Mr. Cox thanked Ms. Baker for giving her all in making 2013 a successful one.

AGENDA ADDITIONS

It was **moved by Mr. Thibodeaux**, seconded by Mr. Williams, to expand the agenda to add authorization of pay increase for Parish Administrator and Commission Clerk. Motion carried, as shown, by the following electronic vote: AYES: Commissioners Baker, Bowman, Cox, Dominick, Epperson, Escude, Johnson, Linn, Lynch, Smith, Thibodeaux and Williams (12). NAYS: None. ABSENT: None.

It was **moved by Mr. Thibodeaux**, seconded by Mr. Williams, to add authorization of pay increase of 4% for Parish Administrator and Commission Clerk as recommended by the Parish Administrator and Commission Clerk Evaluation Committee to the Regular Session agenda. Motion carried, as shown, by the following electronic vote: AYES: Commissioners Baker, Bowman, Cox, Dominick, Epperson, Escude, Johnson, Linn, Lynch, Smith, Thibodeaux and Williams (12). NAYS: None. ABSENT: None.

CITIZENS COMMENTS

Mrs. Lora Timberlake, 3718 Dawson Road, Shreveport, came forward and thanked the Commissioners for supporting and voting to move the Dawson Road Project forward. Mrs. Timberlake also said that the Dawson Road Community spent a lot of time "talking and walking" to make this possible. Mrs. Timberlake gave a special thank you to their Commissioner, Ken Epperson.

Mr. Thibodeaux pointed out that his understanding was that the funding was for the study, and if needed, right-a-way acquisition and Phase I construction, but not the full construction of the project as this time.

Mr. John George, 6039 Westwood Road, Shreveport, Biomedical Research Foundation President, Shreveport, thanked the Commissioners for considering the EAP Project that is being introduced during today's meeting. Mr. George invited all the Commissioners and the public to come out and tour the Biomed Research Foundation and the Inter-Tech site.

Mr. Williams has enjoyed the opportunity to get to know Dr. George and his staff while on the trip to Austin to observe the EAP project at the University of Texas. He foresees many good things happening in Caddo Parish; in particular, his district which needs more employment opportunities for his constituents.

Dr. George believes this EAP project will benefit all residents of Caddo Parish; and in so, it will provide jobs for citizens, as well as, ways to increase the wealth of all citizens.

SPECIAL RESOLUTIONS

It was **moved by Mr. Epperson**, seconded by Ms. Baker, to approve and read Special Resolution of Recognition for Mr. Keyunta Dawson, Linebacker, and New Orleans Saints. Motion carried

Mr. Dawson thanked Commissioners for this recognition for their son, Keyunta. Mr. Dawson stated that Keyunta believes, as he does, that it is important to give back to your community. He informed the Commission that this event was able to feed over fifteen hundred families. Mr. Dawson also stated that if it took him "standing on his head or upside down", he would be willing to do that to help someone in need.

Ms. Baker stated that this was a great experience to participate in; and she thanked the Dawson family for allowing her to be part of it. Ms. Baker also pointed out how organized a project of this magnitude was.

Mr. Dawson also said that they also gave out a Holy Bible with every box of food. Mr. Dawson stated that it was good to feed the families spiritually as well.

Mr. Cox thanked Mr. Dawson for his leadership in molding his two sons that have been so important to this community.

Mr. Williams thanked Mr. Dawson for his "Christian mission" and what it has meant to this community and its citizens.

Ms. Baker stated that both their sons reflect the spirit of both their parents, good God fearing, hard-working individuals that love their families and community.

Mr. Johnson stated that he was first involved in this event two years ago, and it was amazing to see how much it has grown and the impact it has made on the Community.

President Dominick thanked the Dawson family and sent well wishes to Keyunta for this week's playoff game in Seattle.

**RESOLUTION OF RECOGNITION
To
JUDGE LEON EMANUEL**

WHEREAS, the Caddo Parish Commission is vested in the efficient and effective administration of justice in the Parish of Caddo; and

WHEREAS, the Honorable Judge Leon Emanuel was duly elected by the citizens of Caddo Parish, in 1992, and subsequently every four years thereafter, to serve as a State District Court Judge in the First Judicial District Court in Caddo Parish; and

WHEREAS, Judge Emanuel, has meted out justice fairly, impartially, and rightfully for more than twenty-one years as a State District Court Judge, and has distinguished himself by displaying the highest standards of professionalism and integrity. His legal and judicial knowledge and acumen has earned him the respect of those he served, and those with whom he served; and

WHEREAS, Judge Emanuel has long played a leading role, not only in the legal community of Shreveport and Caddo Parish, but a plethora of civic activities as well. He has enjoyed the friendship and esteem of a broad spectrum of citizens by his positive contributions in business, Civil Rights, education, the arts, religion, and the law. His humble demeanor and humanitarian concern for the welfare of children and the poor have endeared him to friends, citizens and colleagues alike; and

WHEREAS, Judge Emanuel has been recognized for his many years of public service with numerous awards and accolades, including the Caddo Community Action Agency "Community Service Award"; the Shreveport Chapter of the National Association of Social Workers "Public Official of the Year Award"; the "Dr. Jesse N. Stone Pioneer Award" from the Shreveport Chapter of the NAACP; the "Distinguished Leader Award" from the Southern University Law Center; and the "Honorary Member Award" from the National Association of Black Social Workers North Louisiana Regional Chapter; and the "Christian Leader Award" from Shreveport's historic, Antioch Baptist Church. Additionally, he has served as organizer and prayer leader for elected officials during Calvary Baptist Church's Annual 40 Hour Prayer Vigil; and

WHEREAS, Judge Emanuel, as one of the longest serving African-American elected officials in Caddo Parish, has now chosen to travel other paths and pursue the dreams of retirement, including spending more time with Frenchie, his wife of 39 years, daughters Lanena and Lechelle, and grandsons, Nicholas and Emanuel-Paul; and

NOW, THEREFORE, BE IT RESOLVED, by the Caddo Parish Commission, in legal and regular session convened this 9th day of January, 2013, that it does hereby heartily congratulate and commend the **HONORABLE JUDGE LEON EMANUEL** upon the occasion of his retirement after more than 21 years of dedicated and meritorious service to Caddo Parish, and for the difference he has made in the lives of those he touched by his service during those years.

BE IT FURTHER RESOLVED that this Commission does wish for Judge Emanuel and his family much happiness and contentment as he begins this new chapter of his life, and as they enjoy in retirement the fruits of his years of labor.

It was **moved Ms. Lynch**, seconded by Mr. Epperson, to approve and read Special Resolution of Recognition for the Honorable Judge Emanuel, Caddo Parish District Court Judge, retired. Motion carried.

Judge Emanuel was humbled by this Special Recognition and he expressed his sincerest gratitude for it. Judge Emanuel stated that it has been his pleasure to share the public podium with the Commission, other elected officials in Caddo Parish and with the other judges and his sister, who is also a Caddo parish District Judge. Judge Emanuel stated that it has been an honor serving the citizens of Caddo Parish over the years.

Mr. Williams stated that Judge Emanuel is a model to public servants, attorney's and other elected officials throughout the region. Mr. Williams thanked Judge Emanuel for giving impartial justice to the people of Caddo Parish over the twenty plus years he served.

Mr. Johnson thanked Judge Emanuel for the many years of service he has given to the Community. He also thanked Judge Emanuel for being a good role model and outstanding citizen of Caddo Parish. Mr. Johnson stated that one of the things that always stood out for him was Judge Emanuel's ability to think outside the box and look for ways to help people that have made mistakes.

Mr. Bowman stated that he has always respected the Emanuel family. He also pointed out that Judge Emanuel has been a role model for him throughout his life, and has grown to really appreciate what he has meant to him and the community over the last three to four years.

Ms. Lynch acknowledged Judge Paul Lynch, the first African American Judge in Caddo Parish. Ms. Lynch feels that Judge Lynch would be very proud of Judge Emanuel and what he has meant to this community over the years. Ms. Lynch thanked Judge Emanuel for his many years of service to the Parish.

Mr. Linn stated that surely Judge Emanuel's parents were just and impartial in their raising of these two wonderful judges that have served Caddo Parish. Mr. Linn congratulated and gave blessings to Judge Emanuel.

Mr. Epperson stated that he has known Judge Emanuel before his judgeship. He remembers the hard working community advocate he was before being elected a judge in Caddo Parish. Mr. Epperson stated that even after being elected Judge Emanuel kept his humble and community spirit in every decision he made.

Ms. Baker echoes all the good things that were said and wanted Judge Emanuel to know how important he has been to her and this community over the years.

Ms. Frazier stated that Judge Emanuel was the judge in her first court proceedings and the amount of knowledge he gave her during that time was priceless.

Mr. Escude wished him well in his future endeavors.

Mr. Dominick thanked Judge Emanuel for his many years of service and appreciates his fair and just decisions given over the years. He hopes to see him in the future in the legal community in whatever capacity that may be.

COMMUNIQUES AND COMMITTEE REPORTS

- Ms. Baker announced that her Precinct 38 Annual Meeting will be held on Tuesday, January 21st at 5:30 p.m., at the Hollywood Branch of the Shreve Memorial Library.
- Mr. Johnson is also holding some additional Affordable Healthcare Informational meetings. One will be held on Monday, January 13th at the Wallet Library, from 5:30-6:30 p.m.; the other is scheduled for January 17th, at the North Shreveport Branch Library.
- Mr. Epperson reminded the Commissioners of his Annual Informational Meeting that is schedule for January 30th at 6:30 p.m., at the American Rose Center. Mr. Epperson also announced that Mr. Paul Elio and Mr. Stuart Lichter will be in attendance as his special guests for his meeting.
- Mr. Dominick informed Commissioners of the information received from Sheriff Prator related to the confiscation of weapons at the Courthouse. Mr. Dominick also stated that he intends to have the Committee's assignments set and ready for next week.

PUBLIC HEARING ON ORDINANCES

The President asked if there was anyone to speak in support of, or in opposition, to the following ordinances:

- Ordinance No. 5375 of 2013, an amendment to the Caddo Parish Personnel Policy which will require that effective January 1st, 2014, all Parish employees hired must be residents of Caddo Parish; effective January 1st, 2015, all Parish employees, in order to be promoted to a manager, supervisor or director position within the Parish, must be residents of Caddo Parish

There being no one to speak on this ordinance, President Dominick declared the Public Hearing on ordinances to be concluded.

ORDINANCES (For final passage)

It was **moved by Mr. Thibodeaux**, seconded by Ms. Lynch, to amend *Ordinance No. 5375 of 2013, amending the Caddo Parish Personnel Policy to require that effective February 1, 2014, all Parish employees hired, appointed or promoted to Department Director, Parish Attorney, Assistant Parish Attorney, Assistant Parish Administrator, Parish Administrator/CEO, or Commission Clerk, must be residents of Caddo Parish* be adopted.

Mr. Thibodeaux pointed out that the original ordinance was sent to Committee for review. Mr. Thibodeaux made the current amendments based on the recommendation from the Committee; he hopes the Commissioners will support this version.

Substitute motion by Mr. Williams, seconded by Mr. Dominick, to amend *Ordinance No. 5375 of 2013, amending the Caddo Parish Personnel Policy to require that effective February 1, 2014, all Parish employees hired, appointed or promoted to Department Director, Parish Attorney, Assistant Parish Attorney, Assistant Parish Administrator, Parish Administrator/CEO, or Commission Clerk, must be residents of Caddo Parish to remove residency requirement for department heads.*

Mr. Williams does not believe directors need to be part of this ordinance; he this will hinder the ability to hire quality applicants for Caddo Parish positions. He does not see any other governmental agencies with this requirement and does not believe Caddo needs this. Mr. Williams agreed with the residency requirement for Parish Administrator, Assistant Parish Administrator, Parish Attorney, Assistant Parish Attorney and Commission Clerk, but the not the others.

Answering a question from Ms. Baker on changes from Mr. Thibodeaux, Mr. Thibodeaux stated that these changes were recommended during the Committee meeting.

Mr. Linn stated this topic has come up for the last six years. The Committee has reviewed and agreed what amendments are good for the Parish and its citizens. Mr. Linn hopes that Commissioners will support Mr. Thibodeaux's amended recommended from Committee.

Mr. Dominick stated that he agrees with much of what Mr. Williams has said and the Department Director should be left out of this Ordinance. Mr. Dominick will be supporting Mr. Williams substitute motion.

Mr. Escude will support Mr. Thibodeaux's amendment recommended from the Committee. Mr. Escude referenced his wood duck analogy: "they leave the roost in the morning come to Caddo Parish to fill-up and then fly back to the roost in the evenings". He does not support carrying on this method any longer for employees that want to work for Caddo Parish.

Mr. Johnson stated that this was a compromise; and he believes, like Mr. Escude, that Department Heads should live in the Parish.

At this time, Mr. Williams' substitute motion failed, as shown, by the following electronic vote: AYES: Commissioners Dominick, Smith and Williams (3). NAYS: Commissioners Baker, Bowman, Cox, Epperson, Escude, Johnson, Linn, Lynch and Thibodeaux (9). ABSENT: None. ORDINANCE NO.

ORDINANCE NO. 5375 OF 2013

BY THE CADDO PARISH COMMISSION:

AN ORDINANCE AMENDING THE CADDO PARISH PERSONNEL POLICY TO REQUIRE THAT EFFECTIVE FEBRUARY 1, 2014, ALL PARISH EMPLOYEES HIRED, APPOINTED OR PROMOTED TO DEPARTMENT DIRECTOR, PARISH ATTORNEY, ASSISTANT PARISH ADMINISTRATOR, PARISH ADMINISTRATOR/CEO, OR COMMISSION CLERK, MUST BE RESIDENTS OF CADDO PARISH, AND TO OTHERWISE PROVIDE WITH RESPECT THERETO.

WHEREAS, the Parish of Caddo seeks to ensure that the broadest pool of potential candidates for public employment are invested in the community in which they live and with the government which employs them; and

WHEREAS, the Parish of Caddo seeks to ensure operational efficiency and effectiveness by having employees who are aware and knowledgeable of the needs of the community, and are readily available and accessible to respond to the needs of the community, especially in emergencies; and

WHEREAS, the Parish of Caddo seeks to ensure that its employees have a greater personal stake in the progress of the parish, including, but not limited to enhancing the parish's taxbase; increasing the population of the parish, improving the school system, and reducing unemployment/underemployment.

NOW, THEREFORE, BE IT ORDAINED by the Caddo Parish Commission in due, regular and legal session convened, that the Parish Personnel Policy be and is hereby amended to read as follows, to-wit:

Sec. 206. RESIDENCY

- a. Effective February 1, 2014, employees permanently hired, appointed, or promoted to any of the following listed positions shall be residents of Caddo Parish within one year from the date of commencement of employment, appointment, or promotion and throughout the course of their employment with the Parish: Parish Administrator/CEO, Assistant Parish Administrator, Parish Attorney, Department

Director, Commission Clerk;

- b. As a condition of hiring, appointment, or promotion to the positions listed in subsection (a), parish employees will be required to show proof of residency within the guidelines established by the Human Resources Department and which complies with Section 106(Q) of the Parish Personnel Policy. Falsifying, materially misrepresenting, misleading proof of residency could be cause for disciplinary action, up to and including termination.
- c. All external and internal employment applications for the positions listed in subsection (a) shall require a statement thereon indicating that residency is a required condition.
- d. All parish employees hired, appointed, or promoted to the positions listed in subsection (a), prior to February 1, 2014, except the Parish Administrator/CEO, are not subject to the requirements of this ordinance, as long as said employees maintain the position held as of February 1, 2014.
- e. The current Parish Administrator/CEO shall have until July 1, 2015 to comply with the requirements of this ordinance.

Sec. 101 DEFINITIONS

- Q. Resident - a person shall be a resident of Caddo Parish provided (1) the employee=s principal residence is in Caddo Parish (2) if the employee owns the residence, the employee=s principal residence is so designated with parish tax assessor (3) the employees principal residence is designated as his or her legal address and legal residence for voting. The fact that a person is domiciled in Caddo Parish will not, by itself, satisfy the requirement of principal residency hereunder.
- R. Supervisor B shall mean a fairly highly responsible position designated to supervise a particular unit within a department and direct the work of other employees on a daily basis to include input in the hiring process, assigning work, conducting performance appraisals, recommending merit increases, and the discipline of employees.
- S. Temporary/Seasonal Employee B shall mean any person hired or appointed to a position (regardless of hours per week requirements) of a short-term duration. Examples are Seasonal Pest Control Officers, Summer Youth Program Workers, COE Students, individuals hired through temporary agencies, and individuals hired in a temporary replacement situation.
- T. Unclassified Employee B shall mean those persons who are specifically exempted from classified status by the Caddo Parish Home Rule Charter.

BE IT FURTHER ORDAINED, that if any provision or item of this ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions; items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this ordinance are hereby declared severable.

BE IT FURTHER ORDAINED that this ordinance shall that this ordinance shall take effect ten (10) days after publication in the official journal.

BE IT FURTHER ORDAINED, that all ordinances or parts thereof in conflict herewith are hereby repealed.

At this time, Mr. Thibodeaux's motion carried, as shown, by the following electronic vote: AYES: Commissioners Baker, Bowman, Cox, Epperson, Escude, Johnson, Linn, Lynch, Smith and Thibodeaux (10). NAYS: Commissioners Dominick and Smith (2). ABSENT: None.

ZONING ORDINANCES (for introduction)

- ZONING CASE P-12-13 in regards to Ordinance No. 5376 of 2014, STEVEN AND SARAH CHISAM, APPLICANT. Request to rezone property located 1172 ft. west of Roy Rd & 1980 ft. south of Primitive Baptist Church Rd from R-A-E, Residential-Agriculture/Extended Use District to R-A, Residential-Agriculture District to permit residential use
THERE WILL BE A PUBLIC HEARING ON THIS ZONING CASE AND ORDINANCE ON JANUARY 23, 2014

ORDINANCES (for introduction by title)

- Authorize Ordinance No. 5377 of 2014, amending the budget of estimated revenues and expenditures for the Economic Development Fund and the Oil and Gas Fund to provide an appropriation of \$500,000 to fund the Biomedical Research Foundation's Entrepreneurial Acceleration Program for the year 2014
- Authorize Ordinance No. 5378 of 2014, changing the name of Dinkins Drive to John Petterway, Jr. Boulevard

It was **moved by Mr. Cox**, seconded by Mr. Williams, *that the Work Session Minutes of January 6, 2014 be approved.* Motion carried.

RESOLUTIONS

It was **moved by Ms. Lynch**, seconded by Mr. Johnson, that *Resolution No. 74 of 2013, amending the Rules and By-Laws of the Caddo Parish Commission, Article XII; Travel Policy* be adopted.

Substitute motion by Mr. Thibodeaux, seconded by Mr. Escude', to amend *Resolution No. 74 of 2013, amending the Rules and By-Laws of the Caddo Parish Commission, Article XII; Travel Policy* to reduce amount available for Commissioners travel from \$15,000 to \$10,000.

Mr. Thibodeaux felt that \$15,000 was excessive and the Commissioners could accomplish their education and travel goals with \$10,000. If there are special needs beyond the normal, then they can come before the Commission for approval.

Mr. Williams believes it is important that Commissioners have the opportunity to serve on national committees and should be able to attend conferences that help gain knowledge to serve the citizens of Caddo Parish. Mr. Williams pointed out that sitting at home does not give the opportunity to learn what else is working around country. Mr. Williams will support the original resolution.

Mr. Linn would like to see Commissioners that usually do not travel to start traveling to see for themselves the opportunities that are out there, to make contacts, and to learn from other successful programs around the country.

Mr. Epperson called for the question, seconded by Mr. Johnson. Motion carried, as shown, by the following electronic vote: AYES: Commissioners Baker, Bowman, Cox, Dominick, Epperson, Escude, Johnson, Linn, Lynch, Smith, Thibodeaux and Williams (12). NAYS: None. ABSENT: None.

At this time, Mr. Thibodeaux's motion failed; as shown, by the following electronic vote: AYES: Commissioners Dominick, Escude', Smith and Thibodeaux (4). NAYS: Commissioners Baker, Bowman, Cox, Epperson, Johnson, Linn, Lynch and Williams (8). ABSENT: None.

RESOLUTION NO. 74 OF 2013

BY THE CADDO PARISH COMMISSION:

A RESOLUTION AMENDING THE RULES AND BY-LAWS OF THE CADDO PARISH COMMISSION, AND OTHERWISE PROVIDING WITH RESPECT THERETO

WHEREAS, Caddo Parish has long been a member in good standing in the National Association of Counties (NACo) and its various committees, and affiliates; and in the Police Jury Association of Louisiana (PSAO), and its various committees and affiliates; and

WHEREAS, Caddo Parish Commissioners have historically been active in all aspects of NACO and PJAL efforts and activities, with numerous Commissioners serving on various committees and in affiliate organizations as members or in leadership positions; and

WHEREAS, members now serving on the Caddo Parish Commission are eager to continue this tradition of involvement and service; and

WHEREAS, the level of training and education necessary to support a dynamic, progressive, innovative, and thriving parish should also include the elected members of the Caddo Parish Commission, in addition to staff; and

WHEREAS, the Caddo Parish Personnel Policies and Procedures Committee recommends the Rules and By-laws of the Caddo Parish Commission be amended to allow each Commissioner to avail himself/herself, within a pre-determined amount adopted during the annual

budget, of education and training opportunities extended by NACo and its caucuses, committees, and affiliated associations, and the Police Jury Association of Louisiana, and its caucuses, committees, and affiliated associations, as well as seminars, training, and education offered by non-partisan entities, such as Chambers of Commerce, LABI, LMA, ICMA, etc. and that specifically arise out of their elected duties; and

WHEREAS, the Personnel Policies and Procedures Committee recommends the Rules and By-laws of the Caddo Parish Commission be amended as set forth below.

Article XII
Travel Policy

RULE 1: **AUTHORIZATION**

Each Commissioner shall be authorized to attend education and training opportunities arising out of their elected duties in an amount not to exceed \$15,000.00 per calendar year. This amount is subject to review by the Commission every other year so as to maintain a stable amount for a two (2) year period.

No other travel will be approved by the Commission in excess of this amount, and no portion of said amount is transferrable among Commissioners. Additionally, Commissioner travel shall not be paid out of any other department s budget during a calendar year.

Travel by Commissioners on official Caddo Parish business such as bond sales, financial consultation, economic development, or in support of federal or state grants, shall be included in the \$15,000.00 except in cases of the Commission President or Vice-President, or his or her designee.

Furthermore, the same exception applies in the case of a Commissioner currently serving on the Executive Board of Directors of the Police Jury Association of Louisiana traveling within the State of Louisiana to and from official functions of said association.

Whenever all or a portion of a Commissioner s travel expenses are reimbursed by a third party any further reimbursement of such expenses by Caddo Parish shall be limited to the difference between the expenses reimbursed by said third party and those authorized by current parish policy.

BE IT FURTHER RESOLVED that if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

At this time, Ms. Lynch's motion carried, as shown, by the following electronic vote: AYES: Commissioners Baker, Bowman, Cox, Epperson, Escude, Johnson, Linn, Lynch, and Williams (9). NAYS: Commissioners Dominick, Smith and Thibodeaux (3). ABSENT: None.

It was **moved by Mr. Bowman**, seconded by Mr. Williams, that *Resolution No. 1 of 2014, authorizing the Parish Administrator to add four additional hours of operation on each Saturday to the Caddo Parish Animal Shelter* be adopted.

Mr. Cox wanted to make sure Administration secured the numbers and budget amounts needed to perform this change and make that available to Commissioners before the program actually begins.

RESOLUTION NO. 1 OF 2014

BY THE CADDO PARISH COMMISSION:

TO AUTHORIZE THE PARISH ADMINISTRATOR TO ADD FOUR
ADDITIONAL HOURS OF OPERATION TO THE CADDO PARISH
ANIMAL SHELTER ON SATURDAYS

WHEREAS, the Caddo Parish Commission has appointed a committee to study the operation and practices of the Department of Animal Services; and

WHEREAS, said committee recommends that the Parish animal shelter be open on Saturdays to facilitate citizen adoptions.

NOW, THEREFORE, BE IT RESOLVED by the Caddo Parish Commission in due, regular and legal session convened, that the Caddo Parish Commission does hereby authorize the Parish Administrator and Chief Executor Officer to open the Caddo Parish Animal Shelter for four hours of operation on Saturdays.

BE IT FURTHER RESOLVED that the Caddo Parish Administrator or his designee shall be authorized to do any and all things necessary to implement such new operations.

BE IT FURTHER RESOLVED if any provision or item of this resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end, the provisions of this resolution are hereby declared severable.

BE IT FURTHER RESOLVED that this resolution shall take effect immediately.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict herewith are hereby repealed.

At this time, Mr. Bowman's motion carried, as shown, by the following electronic vote: AYES: Commissioners Baker, Bowman, Cox, Dominick, Epperson, Escude, Johnson, Linn, Lynch, Smith, Thibodeaux and Williams (12). NAYS: None. ABSENT: None.

RESOLUTION NO. 2 OF 2014

BY THE CADDO PARISH COMMISSION:

A RESOLUTION URGING AND REQUESTING CONGRESS TO ADOPT LEGISLATION TO INCREASE THE MINIMUM WAGE AND TO TIE FUTURE INCREASES TO THE COST OF LIVING STANDARD

WHEREAS, legislation to increase the federal minimum wage has been introduced in the United States Senate and House of Representatives;

WHEREAS, the national economy continues to struggle to rebound from the recession of 2007-2009;

WHEREAS, it has been shown that an increase in the minimum wage results in increased consumer spending;

WHEREAS, an increase in the minimum wage will result in an immediate increase in the economy by virtue of the increased spending of consumers;

WHEREAS, the federal minimum wage has not kept up with the rate of inflation

WHEREAS, the states are considered the laboratories of our society;

WHEREAS, twenty-one states have adopted laws increasing the minimum wage beyond the federal standard;

WHEREAS, many of the jobs created since the recession of 2007-2009 have been low wage jobs;

WHEREAS, two-thirds of low wage employees work for businesses with over 100 employees;

WHEREAS, the value of publicly traded businesses has soared with the Dow Jones Industrial Average reaching record highs recently;

WHEREAS, a large portion of the pay gap between low-income workers and middle-income workers exists because of the discrepancy between the increase in inflation and the lack of increase in the minimum wage;

NOW, THEREFORE, BE IT RESOLVED by the Caddo Parish Commission in due, regular and legal session convened that it urges and requests the United States Congress to adopt legislation increasing the minimum wage in all sectors of the economy.

BE IT FURTHER RESOLVED that the Caddo Parish Commission urges and requests the United States Congress to adopt legislation tying future increases in the minimum wage to changes in the cost of living.

BE IT FURTHER RESOLVED that this resolution be forwarded to the Louisiana Congressional delegation.

BE IT FURTHER RESOLVED that if any provision or item of this Resolution or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications which can be given effect without the invalid provisions, items or applications, and to this end the provisions of the Resolution are hereby declared severable.

BE IT FURTHER RESOLVED that all resolutions or parts thereof in conflict thereof are hereby repealed.

It was **moved by Mr. Epperson**, seconded by Mr. Williams that *Resolution No. 2 of 2014, urging and requesting the United States Congress to adopt legislation to increase the minimum wage and to tie future increases to the cost of living standard* be adopted. Motion carried, as shown, by the following electronic vote: AYES: Commissioners Baker, Bowman, Cox, Epperson, Johnson, Lynch, Smith and Williams (8). NAYS: Commissioners Dominick, Escude, Linn and Thibodeaux (4). ABSENT: None.

OLD BUSINESS

It was **moved by Mr. Dominick**, seconded by Mr. Johnson, to postpone end of year appointments for the Children & Youth Planning Board and defer it to the Juvenile Justice Committee for vetting and recommendations. Motion carried, as shown, by the following electronic vote: AYES: Commissioners Baker, Bowman, Cox, Dominick, Epperson, Escude, Epperson, Linn, Lynch, Smith, Thibodeaux and Williams (12). NAYS: None ABSENT: None.

NEW BUSINESS

It was **moved by Ms. Lynch**, seconded by Mr. Williams, to remove approval for travel to San Diego, California for Commissioner Lindora Baker and Stephanie Lynch to attend NACo Healthy Counties Forum, January 30-31, 2014.

Ms. Lynch pointed out that there was no longer a need to vote on this issue since it falls under the previously approved By-Laws Travel revision.

At this time, Ms. Lynch's motion carried; as shown, by the following electronic vote: AYES: Commissioners Baker, Bowman, Cox, Dominick, Epperson, Escude, Epperson, Linn, Lynch, Smith, Thibodeaux and Williams (12). NAYS: None ABSENT: None.

It was **moved by Mr. Epperson**, seconded by Ms. Lynch to confirm reappointment of Mr. Sam Williamson to the Caddo Parish Communications District Number One Board. Motion carried, as shown, by the following electronic vote: AYES: Commissioners Baker, Bowman, Cox, Dominick, Epperson, Escude, Epperson, Linn, Lynch, Smith, Thibodeaux and Williams (12). NAYS: None ABSENT: None.

It was **moved by Mr. Thibodeaux**, seconded by Mr. Bowman, to confirm a 4% merit salary increase for the Parish Administrator/CEO and Commission Clerk, as recommended by the Parish Administrator & Commission Clerk Evaluation Committee. Motion carried, as shown, by the following electronic vote: AYES: Commissioners Baker, Bowman, Cox, Dominick, Epperson, Epperson, Linn, Lynch, Smith, Thibodeaux and Williams (11). NAYS: Commissioner Escude' (1). ABSENT: None.

There being no further business to come before the body, the meeting was adjourned at 5:01 p.m.

/s/DougDominick

Douglas Dominick
President

/s/Todd Hopkins

Todd Hopkins
Commission Clerk