



CADDO PARISH COMMISSION Floodplain Development Application

Application Number: _____

Date: _____

Section 1: Applicant's Agreement:

The undersigned agrees that the floodplain maps and other flood data used in evaluating the flood hazards to the proposed development are considered reasonable and accurate for regulatory purposes and are based on best available scientific and engineering data. On rare occasions greater floods can and will occur and flood heights may be increased by man-made or natural causes

The undersigned also agrees that all statements herein and in attachments to this application are true and accurate, to best of their knowledge and all work shall be done in accordance with the _____ [name of City/Parish] _____ [title of floodplain management ordinance] and with all applicable federal, state, parish and city laws and regulations.

(Applicant's signature) (Date)

Section 2: Applicant Information

1. Name	Address	Telephone
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Applicant _____

Builder _____

Engineer _____

2. Location of property (street address, lot number or legal description). An attached plat of survey or map is helpful.

3. Type of Construction (check all that apply)

- | Structural | Activity | Structure type |
|--------------------------|--|---|
| <input type="checkbox"/> | <input type="checkbox"/> New structure | <input type="checkbox"/> Residential (1-4 Family) |
| <input type="checkbox"/> | <input type="checkbox"/> Addition | <input type="checkbox"/> Residential (more than 4 Family) |
| <input type="checkbox"/> | <input type="checkbox"/> Relocation | <input type="checkbox"/> Non-residential |
| <input type="checkbox"/> | <input type="checkbox"/> Demolition | <input type="checkbox"/> Manufactured Home |

Other Development Activities

- Clearing Filling Grading Mining Drilling
- Excavation
- Subdivision
- Alteration of Waterway or drainage
- Road or Bridge Construction
- Utility Work
- Other _____

4. Estimated cost of project \$ _____

After completing Section 2, the applicant should submit the application and any attachments to the floodplain administrator for review.

(The following sections are for community use only)

Section 3: Floodplain determination

1. FIRM Panel No. _____ Dated _____
2. The proposed development:
 - Is not located in a Special Flood Hazard Area (no floodplain development permit required)
 - Is partially located in the SFHA but the building or development is not (no floodplain development permit required.)
 - Is located in a SFHA: Flood Zone ____ Base flood elevation _____
 - Base flood elevation is not available (See Section 4, contact applicant to discuss)
 - Is located in the floodway (Panel No. _____ Dated _____)

Section 4: Additional Information

The applicant must submit the following information to process the application:

- Site plan, showing property lines, topography, floodplain and floodway boundaries, existing and proposed structures, etc.
- Development plans
- Building plans showing, proposed first floor elevation, anchoring details, floodproofing of utilities below the first floor, details of enclosures below the first floor, etc.
- Base flood elevation (If the development exceeds 50 lots or 5 acres)
- Floodway construction: hydraulic/hydrologic calculations showing no increase in the base flood height
- Certified design of openings for enclosures (if an alternative to the NFIP standard is proposed)
- Nonconversion agreement (full-story enclosures)
- Other permits as required
 - Corps of Engineers: Yes No If yes, Permit # _____
Date received: _____
 - Coastal Use Permit: Yes No If yes, Permit # _____
Date received: _____
- Other: _____

Section 5: Permit Determination

The permit is Approved Denied (see reasons below)

Signed _____ Date _____

(The applicant may revise and resubmit an application or may request an appeal.)

Reasons for denial _____

Appeals: Appealed to Board of Standards and Appeals Yes No

Hearing date: _____

Board decision – approved Yes No

Reasons/ Conditions: _____

Section 6: Inspection Record

The floodplain administrator or designee will complete this section based on inspections to ensure compliance with the flood damage prevention ordinance.

	Date	Inspector	Comments
Pre-construction:	_____	_____	_____
Elevation:	_____	_____	_____
Final:	_____	_____	_____

Section 7: Certificate of Occupancy

- | | | | |
|---|-----------------------------------|-----------------------------------|-----------------------------------|
| <input type="checkbox"/> Elevation Certificate required | <input type="checkbox"/> Reviewed | <input type="checkbox"/> Approved | <input type="checkbox"/> Rejected |
| <input type="checkbox"/> Floodproofing Certificate required | <input type="checkbox"/> Reviewed | <input type="checkbox"/> Approved | <input type="checkbox"/> Rejected |
| <input type="checkbox"/> V Zone Certificate required | <input type="checkbox"/> Reviewed | <input type="checkbox"/> Approved | <input type="checkbox"/> Rejected |

Reason for rejection: _____

Certificate issued: Date: _____ By: _____