



PARISH OF CADDO
 Department of Human Resources
 505 Travis Street, Suite 840
 Shreveport, LA 71101
 (318) 226-6906
 (318) 429-7627 job line
www.caddo.org

Date Posted:
 Starting Rate:
 Closing Date:

Equal Opportunity Employer

PERSONNEL CLASS SPECIFICATION

*REVISED: 03/01/2004;
 01/01/06,01/01/07*

JOB TITLE: Equipment Maintenance
 Technician

DEPARTMENT: Mosquito Control

FLSA Status: Non-Exempt

HOURS: 6:30 a.m. – 3:30 p.m.

SALARY RANGE: \$10.16 - \$15.26 / hour

GRADE: 10

Provides general maintenance for Animal Services and Mosquito Control.

DUTIES AND RESPONSIBILITIES

Main duties and responsibilities include the following: (Other duties may be assigned.)

- Coordinates routine maintenance and repairs on all Animal Services and Mosquito Control equipment with Fleet Services.
- Mixes chemicals for use in Spray trucks for control of mosquitoes. Maintains chemical inventory and storage.
- Delivers and receives part and supplies. Maintains inventory of parts and supplies.
- Performs facility and grounds maintenance for Animal Services and Mosquito Control.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and or ability required.

- High School Diploma or GED equivalent is preferred.
- Knowledge of the methods, materials, tools and techniques used in servicing and repair of light equipment and small engines.
- Must have valid Driver's License.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to stand, reach, stoop and kneel as related to the service and maintenance of parish property. The employee is required to lift objects weighing up to fifty (50) pounds.