



PARISH OF CADDO
Department of Human Resources
505 Travis Street, Suite 840
Shreveport, LA 71101
 (318) 226-6906
 (318) 429-7627 job line
www.caddo.org

Date Posted:
 Starting Rate:
 Closing Date:

Equal Opportunity Employer

PERSONNEL CLASS SPECIFICATION

REVISED:
 03/01/2004;01/01/06;01/01/07

JOB TITLE: Parks Naturalist

DEPARTMENT: Parks & Recreation

FLSA Status: Exempt

HOURS: 8 a.m. – 5 p.m. Wed – Sat
 1 p.m. – 5 p.m. Sun

SALARY RANGE: \$14.86 - \$22.36 / hr

LEVEL: 18

Under general supervision, assists with the day-to-day operations of the nature park, including maintaining trails, exhibits and interpretive features and tools.

DUTIES AND RESPONSIBILITIES

Main duties and responsibilities include the following: (Other duties may be assigned.)

- Assists with the day-to-day operation of the nature park; advises park maintenance crews of any nature areas needing restoration or repair; may supervise a small group of laborers. Assists and directs students on park related projects.
- Plans, prepares and presents nature trail tours and interpretive programs both at the nature center and off site for parks visitors, school groups, and local social and civic groups. Marks and maintains nature trails and develops guides to trails in the park system; classifies and maintains records on flora and fauna in parish parks.
- Plans and constructs exhibits and interpretive displays and maintains the proper care and upkeep of all live animal displays.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and or ability required.

- Graduated from an accredited college with a B.S. degree in biology, zoology, botany, geology, education or related field.
- Two (2) years experience as a park naturalist or related interpretive position preferred.
- Experience doing first person interpretation, puppet shows, storytelling, or other interpretive techniques preferred.
- Certification in interpretation; Certified Heritage Interpreter preferred.
- Must have valid Driver's License.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to walk and stand for extensive periods of time and work outside in all kinds of weather. The employee is required to lift objects weighing up to forty (40) pounds.