



PARISH OF CADDO
 Department of Human Resources
 505 Travis Street, Suite 840
 Shreveport, LA 71101
 (318) 226-6906
 (318) 429-7627 job line
www.caddo.org

Date Posted:
 Starting Rate:
 Closing Date:

Equal Opportunity Employer

PERSONNEL CLASS SPECIFICATION

*REVISED:
 03/01/2004;01/01/06;01/01/07*

JOB TITLE: Parks Ranger

DEPARTMENT: Parks & Recreation

FLSA Status: Exempt

HOURS:

SALARY RANGE: \$16.37 - \$24.61 / hr

LEVEL: 20

Responsible for work of considerable difficulty in monitoring and enforcing the laws and policies regulating the operation of Parish parks. May be required to live on park premise.

DUTIES AND RESPONSIBILITIES

Main duties and responsibilities include the following: (Other duties may be assigned.)

- Monitors visitors to Parish parks and ensures compliance with all applicable laws and policies. Monitors campsite facilities and collects camping fees and other fees as applicable; maintains records of fee collection. Monitors restroom facilities and works to prevent vandalism to all Parish park facilities.
- Operates light equipment involved in grass and trail maintenance and overall maintenance of parks; operates a Parish vehicle; may supervise small groups of laborers.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and or ability required.

- High School Diploma or GED equivalent is required.
- Must acquire POST certification in law enforcement within one (1) year of employment.
- Experience in operating light construction equipment, trucks or related equipment; some knowledge of parks and campground maintenance.
- Must have valid Driver's License.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee must be able to work outside in all kinds of weather. This position requires moderate to extensive walking and standing. The employee must perform moderate manual labor and have the ability to lift objects weighing up to fifty (50) pounds.